

(TO BE PUBLISHED IN PART-IV OF THE DELHI GAZETTE-ORDINARY)  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
(DIRECTORATE OF EDUCATION)  
OLD SECRETARIAT, DELHI-110054

NO. F/DE/15/1031/ACT/2016/ 12668

Dated: 07/01/2017

**NOTIFICATION**

NO. F/DE/15/1031/ACT/2016/ 12668 In exercise of the powers conferred by sub-section (1) of section 3 of the Delhi School Education Act, 1973 (18 of 1973) read with rule 43 of Delhi School Education Rules, 1973, the Lt. Governor of the National Capital Territory of Delhi, hereby makes the following Order to amend the Recognized Schools (Admission Procedure for Pre-primary class) Order, 2007 published vide Order No. F/DE/15/1031/ACT/2007/7002 dated 24.11.2007, for the Private Unaided Recognized Schools of Delhi running on the land allotted by Delhi Development Authority/Other Government Land Owning Agencies, with the condition 'shall not refuse admission to the residents of the locality' or 'shall undertake to admit 75% of the students of the neighborhood and from the locality in which the school is located' or any other similar condition for ensuring the admission in neighborhood/locality, for conducting the admissions at Entry Level Classes i.e Pre-school/Nursery, Pre-primary/KG and 1<sup>st</sup> under the Open/General Seats (Other than 25% EWS/DG Category admissions mandated under Right to Education Act, 2009) in such Private Unaided Recognized Schools of Delhi, namely;-

1. Short title and commencement.- (1) This Order may be called the Recognized Schools (Admission Procedure for Pre-primary Class) Amendment Order, 2017.
- (2) It shall come into force with immediate effect.
2. In clause 14, the following shall be added after sub-clause (vi) namely:-
  - (vii) Private Unaided Recognized Schools of Delhi running on the land allotted by Delhi Development Authority/Other Government Land Owning Agencies, with the condition 'shall not refuse admission to the residents of the locality' or 'shall undertake to admit 75% of the students of the neighborhood and from the locality in which the school is located' or any other similar condition for ensuring the admission in neighborhood/locality, shall admit the children in entry level classes on neighborhood criteria in the following manner.

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7/1/2017

(a) Criteria for Neighbourhood

- (i) Admission shall first be offered to students residing within 1 km of the school.
- (ii) In case the vacancy remains unfilled, students residing within 1 to 3 kms of the school shall be admitted.
- (iii) If there are still vacancies, then the admission shall be offered to other students residing within 3 to 6 kms of the school.
- (iv) Students residing beyond 6 kms shall be admitted only in case vacancies remain unfilled even after considering all the students within 6 kms area.

(b) Process of Admission within Neighbourhood

- (i) The school shall declare the total number of seats for General Category (Total seats - EWS/DG seats) as per the guidelines prescribed by the department.
- (ii) The school shall first segregate the applications having residence within the first neighbourhood range of 0-1 km.
- (iii) Out of the total applications from the first neighbourhood range of 0-1 km, the school shall first give admission to all siblings.
- (iv) If the applications of sibling category, in neighbourhood range of 0-1 km are in excess of the seats of General Category, the draw of lots of all sibling applications (which have residence within 1 km), shall be conducted to admit the students against the number of available seats.
- (v) If the applications of sibling category within 0-1 km are less than the seats of General Category and if seats still remain vacant after exhausting sibling applications, the school shall admit the students on the basis of draw of lots from the remaining applications received under the neighborhood range of 0-1 km.
- (vi) In case the total applications of 0-1 km is less than the number of seats of General Category, and vacancies still remain unfilled after exhausting the applications from the distance range of 0-1 km, the applications from the

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second distance range of neighbourhood of 1-3 kms shall be considered in the above manner.

- (vii) If vacancies still remain unfilled after exhausting the applications from the distance range of 1-3 kms, the applications from the third distance range of neighbourhood of 3-6 kms shall be considered in the above manner.
- (viii) Students residing beyond 6 kms shall be admitted only in case vacancies remain unfilled even after considering all the students within 6 kms after following the procedure as mentioned above.

(c) Regarding Minority Schools

Minority schools shall have the right to reserve seats for the students belonging to the minority concerned. The extent of seats reserved and admission procedure to be followed for reserved seats shall be publicized through their websites and notice boards. The process of admission for the reserved seats shall be fair and transparent. The remaining unreserved seats shall be treated as Open/General Seats and admission to these seats will be conducted on the basis of neighborhood limits as prescribed above in clause 14(vii) (a) & in the manner as prescribed in 14(vii) (b) above.

(d) Regarding Schools set up for the Specific Categories

The schools set up for the Specific Categories (such as schools set up for specific Government services like Armed Forces/Paramilitary Forces/Central Services/All India Services; schools set up for Children With Special Needs etc.) may reserve seats for admission of wards of specific respective segments. The extent of seats reserved and admission procedure to be followed for reserved seats shall be publicized through their websites and notice boards. The process of admission for the reserved seats shall be fair and transparent. Such schools shall reserve 25 % seats for EWS/DG Category as mandated by Right to Education Act, 2009. The remaining seats shall be treated as Open/General Seats and admission to these seats will be conducted on the basis of neighborhood limits as prescribed above in clause 14(vii) (a) & in the manner as prescribed in 14(vii) (b) above.

*Ashwini Jain*  
7/11/2017

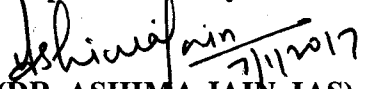
(e) Regarding Feeder Schools

In view of the judgment of the Hon'ble High Court in WPC 3723/1997 and as circulated vide order dated 23.03.1999, the clause 14(vii) shall apply to the feeder schools of the main schools running on the land allotted by Delhi Development Authority/Other Government Land Owning Agencies, with the condition for ensuring the admission in neighborhood/locality (as specified in 14(vii) above) irrespective of the type of land on which such feeder schools are functioning.

(f) Regarding Management Quota

There shall be no Management Quota in admissions for the schools as specified in clause 14(vii) above.

By order and in the name of the Lt. Governor of the  
National Capital Territory of Delhi

  
(DR. ASHIMA JAIN, IAS)

ADDITIONAL SECRETARY, EDUCATION

NO. F/DE/15/1031/ACT/2016/ 12668

Dated: 07/01/2017

Copy to:-

1. Secretary to Hon'ble Lieutenant Governor of Delhi
2. Secretary to Chief Minister, Delhi
3. Secretary to Dy. Chief Minister/Minister of Education, Delhi
4. OSD to Chief Secretary, Delhi
5. Secretary (Education), GNCTD
6. Director (Education), GNCTD
7. Directors (Education) South, North, East Delhi Municipal Corporations.
8. Director (Education), New Delhi Municipal Council.
9. Chief Executive Officer, Delhi Cantonment Board.
10. Director, Directorate of Information and Publicity, GNCTD
11. All Special Directors/Addl. Directors/RDEs/JDEs/DDEs/ADEs, Directorate. of Education, GNCTD
12. All Branch In-charges. Directorate of Education, GNCTD
13. OS (IT), with the direction to place it on the website of Directorate of Education.
14. Guard file.

  
(DR. ASHIMA JAIN, IAS)

ADDITIONAL SECRETARY, EDUCATION